KWOON CHUNG MOTORS COMPANY LIMITED

3/F, No. 8 Chong Fu Road, Chai Wan, Hong Kong
Tel: 3193 9355 **Website:** https://school.kcm.com.hk/discovery **Email:** discovery@kcm.com.hk

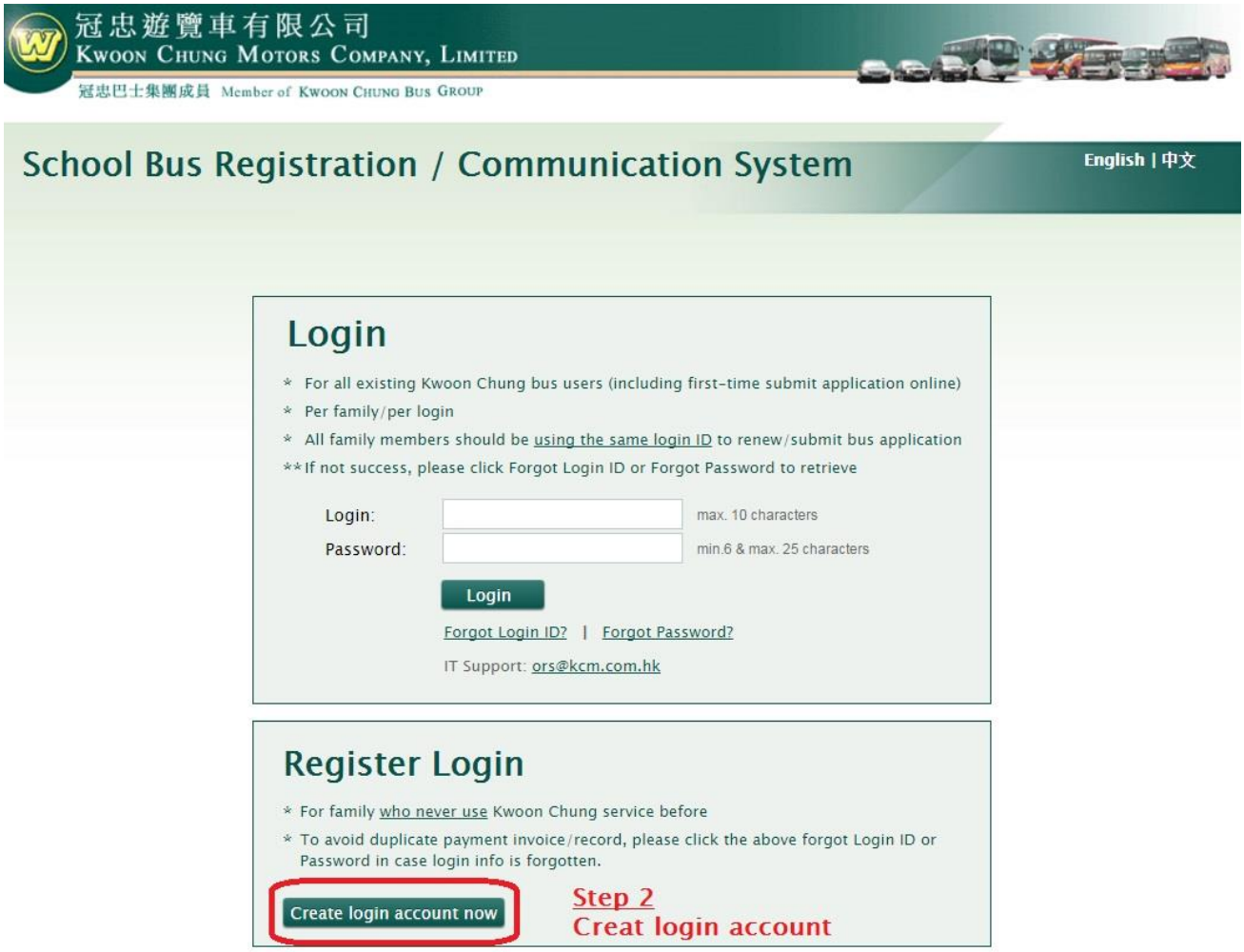
Discovery College
Guidelines for registration [For new family/student]

Please note:-

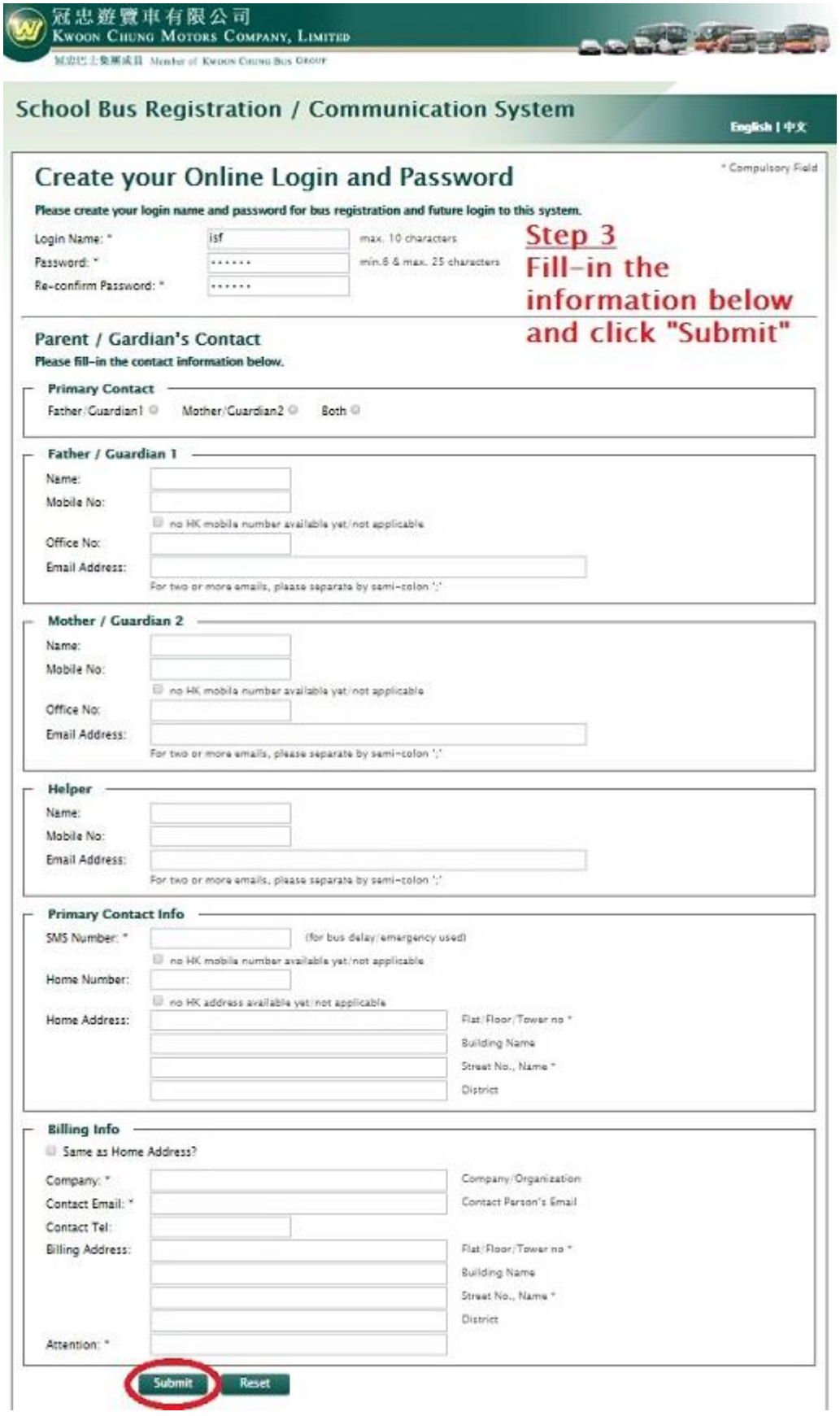
*** If any sibling(s) is(are) currently using Kwoon Chung service, please refer to "**Steps to submit application – Current Kwoon Chung users**"*
*** Per family per login*
*** All family members should use the SAME login and click on "Bus Application" -> "New Application" to register sibling(s)*

Step 1 – Login

Step 2 – Register

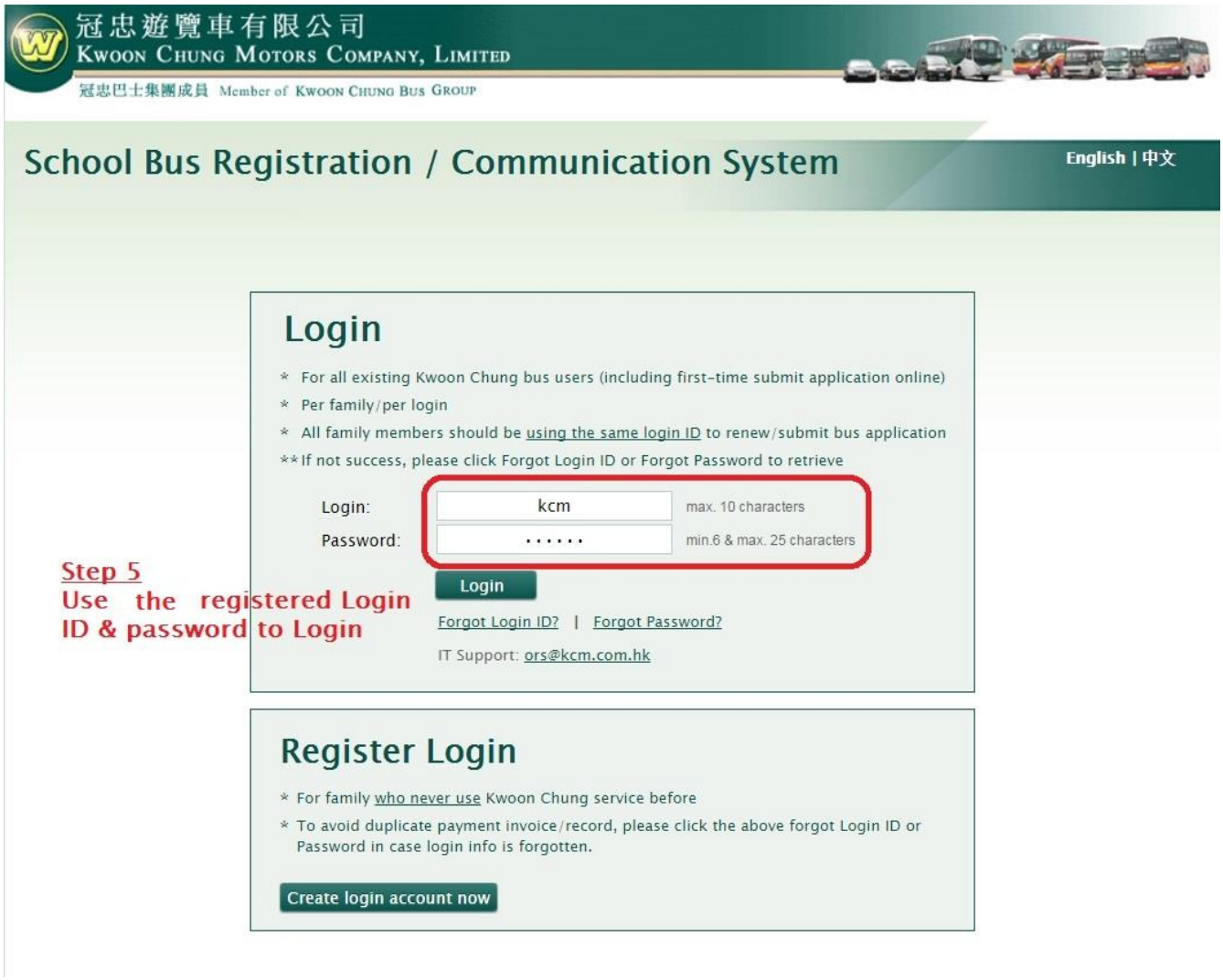


Step 3 – Create login ID & password & fill-in parent/ guardian's contact



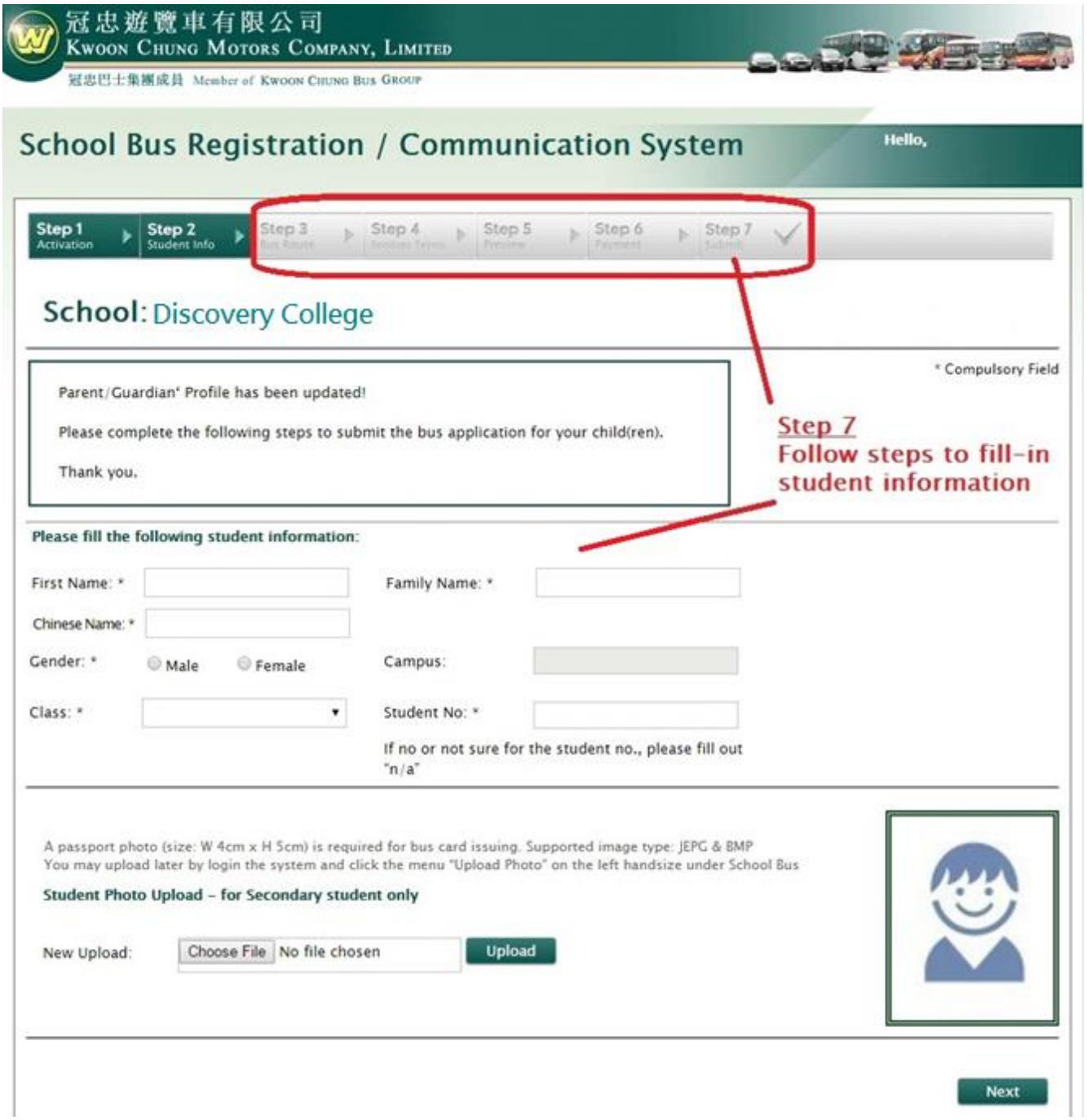
Step 4 – Activate newly registered account with login ID & password

Step 5 – Use the registered login & password to login

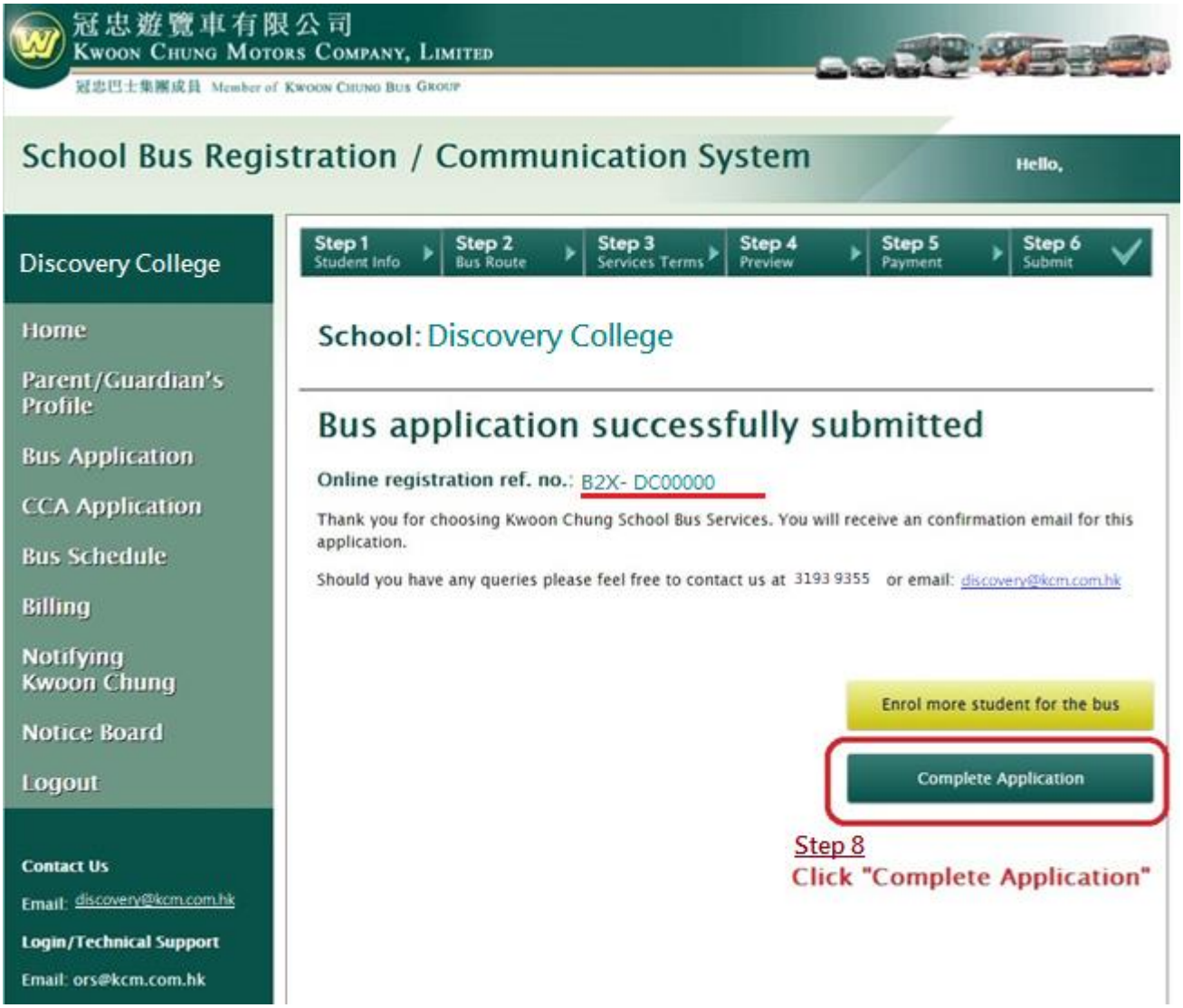


Step 6 – Select "Bus Application" -> "New Application"

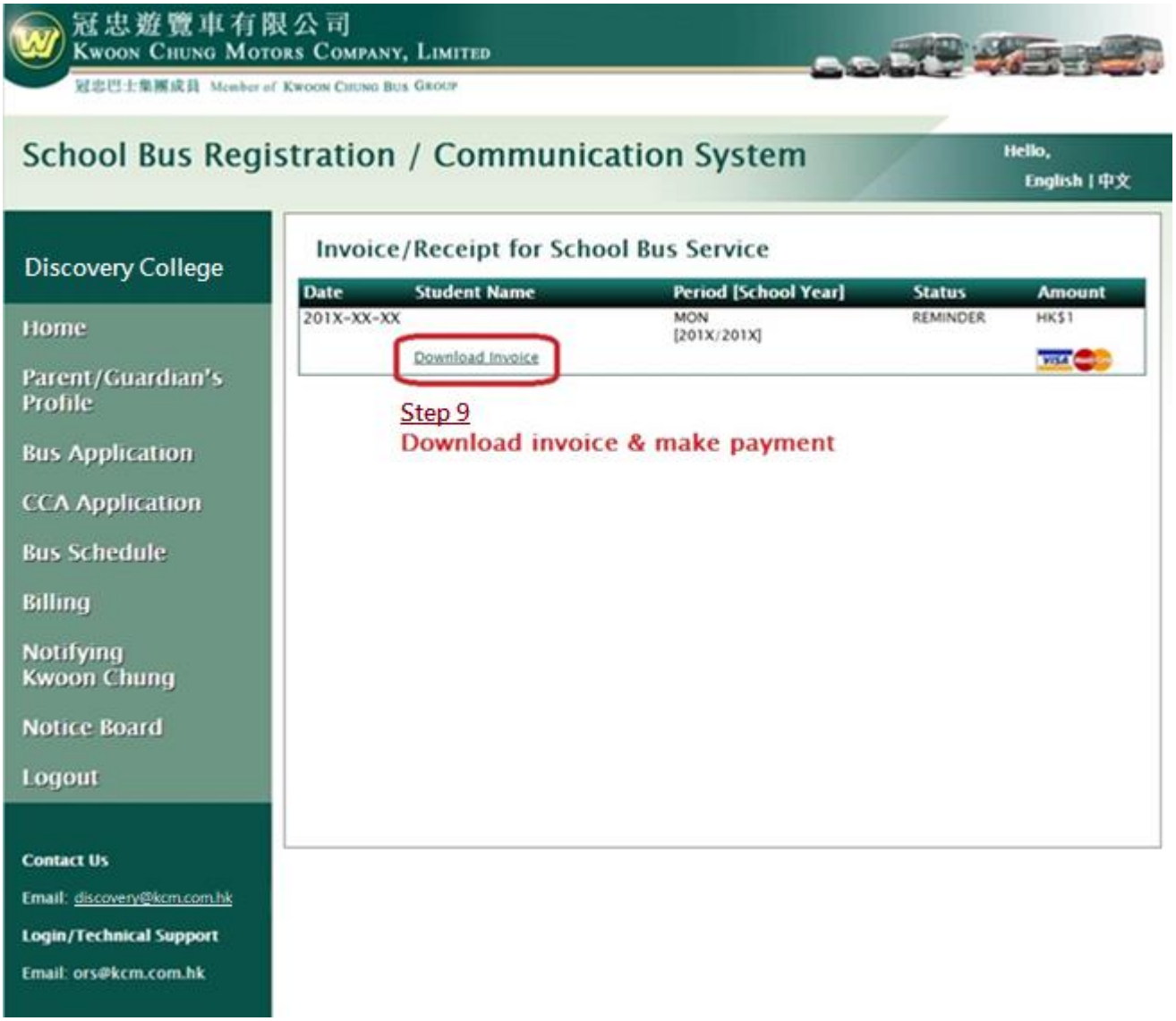
Step 7 – Fill-in student information



Step 8 –Click "Complete Application"



Step 9 – Download invoice and make payment
[Only one student take school bus]



Please note:

1. Follow system steps to submit application for procedures afterwards.
2. Parents will receive system generated auto-email notification after successful application.
3. **Please repeat step 6, if two or more students require school bus service.**
4. For invoice, please download in our system -> Invoice/ Receipt.
5. Should you have any login/ technical/ route enquires, kindly please contact us during office hours.

Thanks for using our School Bus Registration/ Communication System.