

KWOON CHUNG MOTORS COMPANY LIMITED

Add: 3/F, 8 CHONG FU ROAD, CHAI WAN, HONG KONG | (Effective from mid-July 2026: 22/F, Tower 2, Ever Gain Plaza, 88 Container Port Rd, Kwai Chung)
TEL: (KCM – 3193 9389) ; (SIS School Office – 2240 6739) | EMAIL: sisland@kcm.com.hk; schoolbus@sis.edu.hk



SOUTH ISLAND SCHOOL BUS INFORMATION [2026-2027]

KWOON CHUNG MOTORS CO. LTD. (KCM) at 3rd Floor, No. 8 Chong Fu Road, Chai Wan, Hong Kong [Effective from mid-July 2026 - Office Address change to: 22/F, Tower 2, Ever Gain Plaza, 88 Container Port Road, Kwai Chung] will provide a school bus service for the **South Island School** students on a contract basis for **2026–2027** school year.

BUS SERVICE

This application is made, based on an annual 10.5 months contract, from mid-August 2026 to last day of the school year in June 2027. The school bus routes are timed to fit the school schedule and will be finalized at the beginning of the school year. All routings are subject to change according to the no. of actual applications.

INSURANCE

Parents are advised that all school buses of Kwoon Chung Motors Co. Ltd. are under insurance coverage and in accordance to the law of Hong Kong Transport Department.

BUS FEE

Year	1 st installment – mid Aug 2026 to Jan 2027 (5.5 months)	2 nd installment – Feb 2027 to Jun 2027 (5 months)	Or	Whole Year – Mid Aug 2026 to Jun 2027 (10.5 months)
7-12	HK\$ 7,920	HK\$ 7,200		HK\$ 15,120
13	HK\$ 7,920	HK\$ 5,760 (4 months from Feb to May 2027)		HK\$ 13,680 (9.5 months from mid Aug 2026 to May 2027)

Advance payment is required according to the invoice date and bus fee will be charged on monthly pro-rata basis from 1st day of each calendar month, except for mid-August. Fees are for the regular round trip service (morning to school and afterschool) and no single trip fare will be provided. Additional complimentary fixed bus service on Tuesday morning and After-school Activities Bus is provided exclusively for valid bus card holders. Only users with valid bus cards are allowed to take the complimentary Activity Buses on a first-come-first-serve basis.

* Fuel Cost Adjustment - 2026/2027 School Year

To ensure reliable bus service despite amid fluctuating fuel prices, a fuel cost surcharge may apply for the 2026/2027 school year. This adjustment is triggered only when the diesel prices rise and remain above a defined threshold, ensuring fairness and transparency for all families.

➤ How It Works

- The surcharge is based on the **average recorded diesel price** during the applicable observation period, using Caltex pump prices (after walk-in discount) as published by the Consumer Council - Oil Price Watch - Diesel Version - Auto-fuel Price Trend (Reference: <https://oil-price.consumer.org.hk/en/diesel/chart>).
- The surcharge applies to two 5-month periods: mid-August to mid-January, and mid-January to mid-June. This applies to all round-trip and single-trip bus users.

➤ Notes to Parents

- **No surcharge if average diesel price stays below HK\$33/L** - (e.g. @HK\$32.99/L or lower), no adjustment or invoice will be issued.
- **Non-refundable except on cancellation** - The surcharge is non-refundable, unless service cancellation according to the policy set out in this Bus Information 2026/2027.
- **Pro-rata billing for new bus users** - New bus users will be charged on a monthly pro-rata basis during the bus fee period.

➤ Collection Schedule

- Additional invoice(s) may be issued on October 1, 2026 and February 1, 2027 respectively. The fee will be collected as follows:-

Diesel price reached @ (HK\$/liter)	Fuel costs surcharge	Observation Period	For bus fee period	Invoice will be issued
HK\$33	HK\$150 per month			
HK\$38	HK\$200 per month			
HK\$43	HK\$250 per month	1. Jun 1, 2026 to Sep 30, 2026	1. mid-Aug to mid-Jan	1. Oct 1, 2026
HK\$48	HK\$300 per month	2. Oct 1, 2026 to Jan 31, 2027	2. mid-Jan to mid-Jun	2. Feb 1, 2027
HK\$53	HK\$350 per month			
HK\$58	HK\$400 per month			

IMPORTANT NOTES

1. Once student has signed up to the service, **it constitutes a continuous 10.5-month contract of the bus service for the entire academic year.** Subsequently, no selective month(s) of usage will be allowed.

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IMPORTANT NOTES (Con't)

2. Joining the service after the term has started as a new joiner is possible, if seat/route is available. Bus fees is paid for full month and no pro-rata fee will be applicable (except August will be charged at 50%).
e.g. Joining the service from the 9th of Oct, bus fee will be calculated from 1st Oct, with the remaining months of the term/whole year.
3. Re-joining the service after the cancellation/refund of service within this academic year is possible, if seat/route is available and the settlement of the period or months of service being cancelled/refunded. Bus fees will be calculated from the month of the service being cancelled/refunded till the remaining term(s)/month(s) of the school year.
e.g. The service was cancelled/refunded from 1st of Dec, and would like to re-join the service again from 1st of Feb, bus fee will be calculated from 1st Dec, with the remaining months of the term/school year.
4. Bus fee will be levied as normal and agreed even if:-
 - a) student/parent chose not to take the bus at any enrolled trip on any day(s)/date(s);
 - b) the day with Red/Black Rainstorm or Typhoon no. 8 or above is hoisted;
 - c) no school for students according to school policy or HKSAR EDB announcement on school closure;
 - d) any selective month(s) of the service throughout the academic year, unless complete cancellation of the service.
5. No refund will be made as the above listed # 4 a) to d).

CANCELLATION / REFUND

For cancellation **before** the commencement of the school year in mid-August, full refund will be provided if advance notice was made via "Notify Kwoon Chung" after **LOGIN** to the registration system (<https://school.kcm.com.hk/sisland>).

For cancellation **after** the commencement of the school year in mid-August, parents must input in "Notify Kwoon Chung" after **LOGIN** to the registration system (<https://school.kcm.com.hk/sisland>) with **ONE calendar month** in advance, starting from, in advance of the effective date of termination of service. Otherwise, bus fee will be charged with the month and additional month of notification.

e.g. For cancellation effective from 1st February, written notice must be given on or before 31st December.

**** Formal cancellation notice must be made in "Notify Kwoon Chung" after LOGIN to the registration system. Phone calls, emails and any other communication formats will not be considered as formal service cancellation notices.**

Refund, on a monthly pro-rata basis, is allowed for cancellation of the bus service. To apply, the parent must give **ONE calendar month advance notice** by inputting in "Notify Kwoon Chung" after login to the registration system – starting from the 1st day of a calendar month, in advance of the effective date of termination of service. Refund can only be given for a complete month's/installment's non-bus usage.

e.g. For refund effective from 1st February, written notice must be given on or before 31st December.

Refund timeline

Whole Year/Term 1 payment - clearance will start from February and all refund will be completed on or before end of May.

Term 2 payment - clearance will start from Jul and all refund will be completed on or before end of November.

BUS POLICY

1. Seat will be allocated on a first-come, first-served basis. Waiting lists will be maintained once buses are full and parents will be informed if their child(ren) is(are) on the waiting list.
2. The proposed schedule is for application and reference used only, and is subject to change to the final no. of applications received before commencement of the school year. KCM reserves the right to make changes to accommodate change in applications and/or traffic conditions throughout the school year. Parents might consult with KCM's Office of the latest seat's availability and bus stops when completing the application after the commencement of the school year.
3. The bus service is not a 'door-to-door' service. Routes and stops will be determined based on student safety, practicality and efficiency. Requests for changes to routes and stops will be considered only with least impacts on the overall journey time for everyone on board.
4. All students will be assigned to the same bus number for both school-bound and home-bound journeys, unless KCM specifies otherwise in the proposed routes. If a student requests different pick-up and drop-off locations that require different bus numbers, please note that:-
 - Priority will be given to students who choose the same bus number for both journeys
 - For student who opt for different bus numbers, they have to select both pick-up and drop-off stops from within their preferred bus number, if in case any bus is full
5. All students are **not** allowed to change bus to school/home on ad-hoc basis. Students should take the designated bus route only, but **change of current pick up and/or drop off point within same bus route will be allowed.**

SMS SYSTEM

For efficient and prompt communication, a SMS will be sent to parents if the bus delay is expected to be more than 15mins or any emergency information. This service is a one-way communication. If parents have any comments/suggestions, parents please contact School Office by phone or email.

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BUS CARDS

An annual bus card will be issued and to be used for verification of student's identity and payment validity. In the event a bus card is lost, a replacement bus card must be obtained immediately by emailing to both sisland@kcm.com.hk and schoolbus@sis.edu.hk. Student/parent has to pay HK\$70 for one replacement card. KCM will responsible for the 1st mailing of bus card and any replacement bus card must be collected from School Office (School Bus Administrator) by student/parent in person.

Student MUST SWIPE the bus card when boarding and alighting the bus for verification and safety tracking. Failure to present the bus card will result in refusal of the bus travel even if the bus payment is settled.

INSTANT BUS LOCATION

To provide quality service, instant bus location will provide both parents and School Office of the student boarding records with the current/last boarding and alighting time, pick up and drop off location with map for journey to school or home. Instant bus location tracking is available at <https://school.kcm.com.hk/sisland> after login.

ADMINISTRATIVE CONTACT

Parents should contact School Office (School Bus Administrator) for the followings:-

- Comments and feedback about the bus service
- Discipline issues with students
- Issuance of temporary bus pass
- Lost and found on school buses
- Collection of replacement bus card etc.

Other important notes for users of South Island School bus service:-

APPLICATION:

1. One login per family. Applications are taken strictly in order of receipt but priority will be given to new arrivals and YEAR 7 students.
2. By submitting the bus application online means parents will:-
 - accept that if the registered child(ren) is/are found travelling without a bus card, the child(ren) will not be permitted to board.
 - accept that if the registered child(ren) breaches/breach the Behaviour Rules listed below, the bus card may be withdrawn without refund.
 - accept responsibility for any damage to the bus(es) caused the registered child(ren) and share of collective damage caused by South Island School bus users where the actual culprit cannot be identified.

ROUTES:

Bus routes are posted on Kwoon Chung's website <https://school.kcm.com.hk/sisland>. The Bus Routes are subject to change depending on demand without further notice.

Every effort will be made to accommodate students on their preferred bus route; however this may not always be possible. The bus service is not door-to-door and the routes/stops have been chosen to ensure safe pickup and drop-off and to accommodate the majority.

BEHAVIOR RULES:

- Students should be at the designated pick-up point **5 minutes before** the scheduled time in the morning due to density and fluctuations in traffic flow. Bus driver **is unable to wait** for anyone who is late.
- Students are expected to behave in a responsible manner whilst on the buses. These include but are not limited to: **NO TALKING/SHOUTING LOUDLY, NO USE of OFFENSIVE or BAD LANGUAGE and OBSCENE GESTURES. NO FIGHTING or BULLYING. NO THROWING** of objects on the bus or out of the window/aisle.
- Students should be seated with seat belt at all times; bags etc. must not be placed on a seat. No reservation of seat is allowed.
- Standing or sitting on the floor is strictly prohibited
- Each student is only allowed to occupy one seat.
- **Drinking and Eating is prohibited** on the bus.
- The use of Laptop on the bus is prohibited when the bus is moving.
- Upon reaching their destinations, students are to remain seated until the bus comes to a complete stop.
- No interfering with the bus driver or any bus equipment is allowed.
- Follow any additional measures as stipulated by School and the bus company. E.g. Wearing mask
- Bus card **must be SWIPED** for bus boarding and alighting record.
- The bus company will keep the South School Bus Administrator informed of any bus disciplinary issues, incident and accidents and accidents with the involvement of School Principal/Vice Principal.

Students who do not act responsibly may be subject to disciplinary action. In serious cases this may result in suspension from the bus service. NO REFUND will be given in such cases. Parents are liable for any damage to a bus caused by their children.